

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 19, 2002**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, February 19, 2002, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, and Kraft; Student Trustees Duncan and Dyste

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:30 p.m. by Board President Rick Alexander.

Adjourn to Closed Session

Alexander adjourned the open session at 6:31 p.m., and the Board met in closed session from 6:35 p.m. until 7:15 p.m., in the Associated Students of Grossmont College (ASGC) Conference Room, pursuant to Government Code Section 54956.9 to consider one potential case of litigation; Section 54957 to consider release of public employees; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board President Alexander reconvened the open session at 7:30 p.m.

Announcement of Closed Session Action(s)

Alexander announced that the Board, in closed session, with a vote of 5-0, voted to not renew employment contracts of the Assistant Dean, CalWORKs/New Horizons, and the Coordinator, CalWORKs, for 2002-2003. He commented that the Governor did not include CalWORKs funding in the 2002-2003 budget.

Approval of Minutes

On the motion of Members Kendrick/Clark, with a vote of 5-0, the Board approved as presented the minutes of the December 18, 2001, regular meeting, and, with a vote of 4-0-1 (with Kraft abstaining), approved the minutes of the January 15, 2002, regular meeting.

Changes to Docket of Business

Chancellor Suarez announced the following changes to Item 501—Personnel Actions on the Docket of Business:

- Attachment A3, at the bottom of the page, the position number for Purchasing Supervisor should be SU-00039;
- **Attachment A4, at the bottom of the page, Reclassification of Administrative Position – Grossmont, was removed from the Docket of Business.**

Report of the Board President

Board President Alexander called for a motion to excuse the absences of Trustee Kraft and Student Trustee Dyste from the January 15, 2002, Board meeting. On the motion of Members Caruthers/Kendrick, with a vote of 5-0, the Board excused the absences and granted authority to compensate them pursuant to Education Code Section 72425(c).

Call to order

Closed session

Open session

Closed session action

CalWORKs contracts will not be renewed for 2002-2003

Minutes

12/18/01 and 1/15/02 regular meetings

Changes to Docket

Report of Bd. Pres.

Absences of Kraft and Dyste from 1/15/02 meeting excused

Reports of the Governing Board

Student Trustee Duncan reported she found the February 2-4 Community College League of California legislative conference in Sacramento interesting and learned from the other trustees.

Trustee Kendrick reported he received positive comments about the District during a recent door-to-door campaign in Fletcher Hills.

Trustee Clark reported she attended the February 6 San Diego and Imperial Counties Community Colleges Association (SDICCCA) annual trustee dinner, and remarked that she found comments by guest speaker, Dan Walters, columnist with the Sacramento Bee, important for community colleges. He indicated that community colleges do not have a consistent message when dealing with legislators and are therefore not getting the support they need.

Student Trustee Dyste thanked the Board for its understanding of his responsibilities as a basketball coach. He reported basketball season is over, and his freshman team ended with a 14-2 record. He reported the ASCC is looking at offering scholarships to students to encourage involvement in student government. ASCC Secretary Jenna Pitt and ASCC Advisor Sharon Barrett are spearheading this effort. He added that a recent college hour program at Cuyamaca was very successful.

Trustee Caruthers echoed Trustee Clarks' comments about the SDICCCA dinner program.

Trustee Kraft reported he spoke with other trustees after the SDICCCA dinner, and there was a strong feeling the message presented by the guest speaker was on target, and all expressed a determination to put something together.

Board President Alexander echoed earlier comments about the SDICCCA presentation, noting that Dan Walters has a reputation for telling it like it is, which he found refreshing. He reported he also had an opportunity to attend the recent CCLC legislative conference in Sacramento, where much of the discussion was about the budget, and the fact that it will be a difficult year. He reiterated a pledge to the Academic Senates to keep any cuts as far away from the classroom as possible.

Alexander added that discussion at the February 10-13 AACC/ACCT legislative seminar also revolved around the budget, in addition to another issue of concern at the community college level. Nursing lobbyists are putting on a full court press to require a BSN degree for registered nurses, thereby denigrating our associate degree nursing programs, and reducing the pay of our RNs to that of LVNs, noting this effort has been successful in some states. He added that most nurses presently come from community colleges. He reported he intends to fight back on this issue, which he identified as a labor issue, as it affects many of our students.

Report of the Chancellor

Chancellor Suarez announced that Grossmont College will receive \$300,000 for equipment to train students in health career programs, and credited Congressman Duncan Hunter for being responsible for this initiative. Hunter was invited to tonight's Board meeting, but was unable to attend.

Suarez presented the Chancellor/Classified Senate Award for February 2002 to Valerie Eugenio, Administrative Secretary, Director, Intergovernmental Relations, Economic Development, and Public Information. Dana Quittner, Director, Intergovernmental Relations, presented Eugenio with a bouquet and spoke on her behalf. Classified Senate President Rose presented her with an assortment of gifts on behalf of the Classified Senate.

Suarez provided a brief overview of District facility needs, and called on Vice Chancellor Austin, who introduced John Fairbank, Consultant with Fairbank, Maslin, Maullin and Associates. Fairbank presented an overview of an August 2001 survey of the community to determine how voters perceive the District and whether they would be inclined to support a general obligation bond. He reported that survey results indicate a bond measure would be successful. He recommended the District increase community knowledge about the level of need and what funds would be used for.

Suarez called on Vice Chancellor McMahan, who invited Henry Eimstad, Interim Director

Reports of the Board

Duncan

Kendrick

Clark

Dyste

Caruthers

Kraft

Alexander

Report of Chancellor

Congressman Hunter lauded

Valerie Eugenio recipient of Chancellor/Classified Senate Award

Community survey on issue of facilities bond measure

Technology status report

of Information Systems, to present a quarterly update on the status of the 2001-2002 District Technology Plan.

Suarez called on the Presidents, who presented items of Interest from their respective colleges. President Martinez introduced Susan Herney, Manager, College and Community Relations, Grossmont College.

Suarez called on Director of Intergovernmental Relations Quittner, who reported that the Community College League of California public information campaign is underway. Television and radio ads will target community awareness and legislation.

Suarez called the Board's attention to a calendar of events for February and March 2002 and encouraged Board participation as schedules allow.

Development of Consent Calendar

Items 311 (Appointment of Auditor for 2001-2002) and 352 (Bid C3984—Digital Color Network Copiers) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Kendrick/Clark and unanimously carried, the Board approved the Consent Calendar, which included:

Operations

- Adopting revised Board Policy 2510—Participation in Local Decision Making—Academic Senates, as recommended by the Chancellor, and authorizing the Chancellor to implement the policy. See Exhibit 201, which is made a part of these minutes.
- Approving a Memorandum of Understanding between the Grossmont-Cuyamaca Community College District and the GCCCD Auxiliary Organization for provision of District staff in support of start-up activities of the Auxiliary Organization. See Exhibit 202, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting grants and revisions to Restricted Programs, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

Grossmont College:

Two each CGM 200-watt speakers (CGM-ARP115H1), one CD player (TCM-CD150), one audio cable, one Shure Dynamic Mic, one MTS 10sp rack case, and one Rackmount Power Panel, to the KGFN Radio Station by the Associated Students of Grossmont College (valued by donor at \$1,769).

Cuyamaca College

One 1999 Pontiac Grand AM, VIN #1G2NE52E6XC524456, to the Automotive Technology Program by General Motors Corporation (valued by donor at \$11,500). See Exhibit 305, which is made a part of these minutes.

- Declaring personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorizing the Chancellor to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in

Presidents' reports

CCLC Public Information campaign

Calendar of events

Consent Calendar

Operations

BP 2510
Participation In Local
Decision Making-
Academic Senates

MOU
GCCCD Auxiliary
Organization

Budget and Finance

Budget status report

Grants and restricted
programs

Purchase orders
January 2002

Ratification of signatures
on agreements

Donations

Surplus property

the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.

- Granting authority to the Chancellor to establish the nonresident tuition fee at the statewide average of \$141 per unit for fiscal year 2002-2003 beginning with the fall term. See Exhibit 307, which is made a part of these minutes.
- Adopting Resolution 02-010, as recommended by the Chancellor, to certify approval of California Department of Education Child Development Contract to provide child care and development services at the Cuyamaca Child Development Center, Cuyamaca College, and to authorize designated personnel to sign contract documents for fiscal year 2001-2002. See Exhibit 308, which is made a part of these minutes.
- Approving a Master Agreement by and between the Grossmont-Cuyamaca Community College District and the Grossmont-Cuyamaca Community College District Auxiliary Organization, as recommended by the Chancellor. See Exhibit 309, which is made a part of these minutes.
- Granting authority to the Chancellor to sign a Contract for Services with the Grossmont-Cuyamaca Community College District Auxiliary Organization to administer and act as fiscal agent for California Community Colleges Grant #011-342-002, *Specialty Nurse Training Program*. See Exhibit 310, which is made a part of these minutes.
- Granting authority to the Chancellor to approve: a) Summer 2002 Study Abroad travel to London, England, and Bangor, Wales, July 2–August 9, 2002, for Ty Liles, who will conduct the Grossmont College six-week Geography program; and b) Grant to participating students the appropriate unit credits (seven units in five weeks) for Geography courses listed in the Grossmont College Catalog. See Exhibit 312, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to the Phi Theta Kappa 84th International Convention on April 2–7, 2002, in Nashville, Tennessee, for four-to-six Grossmont College students and one-to-two Grossmont faculty advisors. See Exhibit 313, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to Honolulu, Hawaii, March 23-30, 2002, for the Grossmont College Men’s Tennis Team: ten student athletes—Motonari Minato, Cyrille Kurz, Craig Williams, Sammi Tano, Evan Ladensack, Jon Seely, Todd Velazquez, Shwan Halibu, John Russakoff, Javier Rodriquez; Coach Scott Strange; and Assistant Coach Luis Reyes to participate in the Island Challenge Tennis Competition. See Exhibit 314, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to Phi Rho Pi National Speech and Debate Tournament, April 6-14, 2002, in Fort Worth, Texas, for four-to-six Grossmont College students and one coach. See Exhibit 315, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to Phi Rho Pi National Speech and Debate Tournament in Fort Worth, Texas, April 7–13, 2002, for Nanette Wier, Director of Forensics, and two-to-four Cuyamaca College students. See Exhibit 316, which is made a part of these minutes.
- Granting authority to the Chancellor to authorize Dr. Shahrzad Kamyab, San Diego and Imperial Counties Community Colleges Association (SDICCCA) Study Abroad Coordinator, to: a) Travel to Brisbane, Australia, for the period of April 19–May 2, 2002; b) Visit the study abroad sites; observe the progress of the current program; and c) Examine the accessibility of various instructional and cultural resources. See Exhibit 317, which is made a part of these minutes.
- Accepting all proposals received on Proposal C3880—Request for Proposals to Develop a Joint-Use Educational/Commercial Center, and referring them to the Chancellor for analysis. See Exhibit 318, which is made a part of these minutes.

Nonresident tuition

Resolution 02-010
Calif. Dept. of Education
CD Contract

Master Agreement with
GCCCCD Auxiliary
Organization

Contract for services with
GCCCCD Auxiliary
Organization

GC out-of-country travel
GC Summer Study
Abroad to London,
England, and Bangor,
Wales

GC out-of-state travel
Nashville, TN

GC out-of-state travel
Honolulu, Hawaii

GC out-of-state travel
Fort Worth, TX

CC out-of-country travel
Fort Worth, TX

Out-of-country travel
SDICCCA study abroad
Brisbane, Australia

Proposal C3880
Joint-use educational/
commercial center

Supplies, Equip., Serv.

Bid C3930

Supplies, Equipment, and Services

- Granting authority to the Chancellor to: a) Award Bid C3930—Computer Systems, to

one of the three lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 351, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor to: a) File a Notice of Completion on Bid C3340—Grossmont College Child Development Center Remodel; and b) Release retention as allowed in the contract documents. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to approve Change Order No. 5 in the amount of \$12,136 on Bid C3364—Grossmont College Student Center HVAC Upgrade. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Approve Change Order No. 4 in the amount of \$5,247 on Bid C3394—Cuyamaca College Parking Lot Improvements; b) File a Notice of Completion on Phase II; and c) Release retention as allowed in the contract documents. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor to reject all bids received for Bid C3587—Cuyamaca College Fire Alarm Upgrade. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor to reject all bids received for Bid C3673—Grossmont-Cuyamaca Community College District Telephone System Maintenance, Adds, Moves, and Changes. See Exhibit 405, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$498 on Bid C3711—Grossmont College Dugouts and Kiln Cover; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 406, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C3985—Grossmont-Cuyamaca Community College District Telephone System Maintenance, Adds, Moves, and Changes, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 407, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C3998—HVAC Upgrade, GCCCD Annex Building, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 408, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period January 15, 2002, through February 18, 2002. See Exhibit 501, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

- Following brief discussion, in which Vice Chancellor Austin responded to questions about the selection of the auditing firm, on the motion of Members Caruthers/Kendrick, and carried unanimously, the Board granted authority to the Chancellor to appoint the firm of Wilkinson & Hadley, LLP, to perform the Grossmont-Cuyamaca Community College District audits for the 2001-2002 fiscal year. See Exhibit 311, which is made a part of these minutes.
- Following discussion, in which President Martinez and Debra Fitzsimons, Grossmont Dean of Administrative Services, responded to questions about the process for determining copier needs, on the motion of Members Kendrick/Clark and unanimously carried, the Board granted authority to the Chancellor to: a) Award Bid C3986—Color Digital Network Copiers, Two-Year Lease for Grossmont College, to one of the three lowest responsive bidders meeting terms, conditions, and specifications; and

Computer systems

Public Works Projects

Bid C3340
GC Child Development Center remodel

Bid C3364
GC Std. Center HVAC upgrade

Bid C3394
CC Parking lot improvements

Bid C3587
CC fire alarm upgrade

Bid C3673
GCCCD telephone system maintenance

Bid C3711
GC dugouts and kiln cover

Bid C3985
GCCCD telephone system maintenance

Bid C3998
HVAC upgrade, GCCCD Annex Building

Personnel

Personnel actions

Appointment of auditors

Bid C3986
Color digital network copiers

b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 352, which is made a part of these minutes.

Information

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consider the Grossmont-Cuyamaca Community College District quarterly financial reports:
 - a. Quarterly Financial Status Report for the period ending December 31, 2001;
 - b. Quarterly Report on Trust Fund Balances as of December 31, 2001; and
 - c. Schedule of Investments Report dated February 8, 2002.

See Exhibit 652, which is made a part of these minutes.

- **Employment of Probationary Faculty as Tenured Faculty beginning with the 2002-2003 Academic Year.** Consider employment of probationary faculty members as tenured faculty beginning with the 2002-2003 academic year, as recommended by the Chancellor. Cuyamaca College: Mary Asher-Fitzpatrick, Debra Babylon, David Detwiler, Alicia Munoz, Kathryn Nette, Patrick Thiss, and Robert Wojtkowski; Grossmont: Israel Cardona, Barbara Chernofsky, Carlos Contreras, Marion deKoning, Carl Fielden, Susan Gonda, Marilyn Ivanovici, Beth Mallette, Diane Mayne-Stafford, David Mullen, Gopa Patnaik, Bonnie Schmiege, William Weber, and Susan Working. See Exhibit 653, which is made a part of these minutes.
- **Employment of Probationary Faculty with Two-Year Contracts 2002-2003 and 2003-2004.** Consider employment of probationary faculty members who will be employed with third-year contracts with two-year terms for the 2002-2003 and 2003-2004 academic years, as recommended by the Chancellor. Cuyamaca College: Christopher Branton, Gregory Gomez, and Laurie LeBlanc; Grossmont College: Kamala Balasubramanian, Sydney Brown, James Canady, Jorge DeSaracho, Virginia Dudley, Leon Ennis, Sandra Freeman, Ryan Griffith, Nancy Herzfeld-Pipkin, Jennifer Higginson, Deborah Lim, John Oakes, Irene Palacios, Shirley Pereira, Qais Sako, Shahrokh Shahrokhi, and Sheri Sjoberg. See Exhibit 654, which is made a part of these minutes.
- **Employment of Probationary Faculty for Second One-Year Contracts 2002-2003.** Consider employment of probationary faculty who will enter into second one-year contracts for the 2002-2003 academic year, as recommended by the Chancellor. Cuyamaca College: Bryan Elliott, Pamela Farmer, Mary Graham, E. Nanyamka Hill, Mary Ingram, Tina McDuffie, Duncan McGehee, Patricia Newman, Mary Sessom, Stephen Weinert, and Kari Wergeland; Grossmont College: Judy Dirbas, William Hoaglin, Vicki Howitt, Marlene Jansky, Alexander Martinez, Ilyana McManus, William Mosley, Malia Serrano, Sharon Sullivan, Jennifer Vanden Eynden, and Deborah Wulff. See Exhibit 655, which is made a part of these minutes.
- **Part-Time and Extra-Pay Assignments, January 22, 2002, through June 4, 2002.** Consider Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of January 22, 2002, through June 4, 2002, as recommended by the Chancellor. See Exhibit 656, which is made a part of these minutes.
- **Sabbatical Leave Requests, Fall 2002, Spring 2003, and Fall 2003.** Consider thirteen sabbatical leave requests, as presented by the Chancellor, for the academic years Fall 2002, Spring 2003, and Fall 2003 for Grossmont and Cuyamaca Colleges academic faculty as follows: Fall 2002 – Paul Boatner, Ruth Botten, Lindy Brazil, Jim Hotz, Jeff Lehman, Tom Oertel, and David Wing; Spring 2003 – Pat Bennett, Sheridan DeWolf, Jackie Hider, Cary Lee, Lyn Neylon, and Terrie Nichols; Fall 2003 – Pat Bennett. See Exhibit 657, which is made a part of these minutes.

Staff Communication

United Faculty President Amov commented favorably on enrollment numbers. He also

Information

Status Report
Board assignments

District quarterly financial
reports

Tenured faculty
2002-2003

Probationary faculty with
two-year contracts 2002-
2003 and 2003-2004

Probationary faculty for
second one-year
contracts 2002-2003

Part-time and extra-pay
assignments

Sabbatical leave requests

Staff Communication

Amov

commended Duplicating Services.

Grossmont Academic Senate President Harvey thanked Interim Director of Information Systems Eimstad for the efforts of his department to help instructors. She expressed appreciation to Board President Alexander for attending the January Joint Academic Senate meeting and invited him and other trustees to attend Senate meetings, and expressed appreciation to the Board for visiting the campus to observe the programs. She offered to work with the trustees in their efforts to present a unified message about community colleges.

Harvey

Cuyamaca Academic Senate President Carmona reported that the Cuyamaca Senate completed its elections of Senate officers, and the following will serve in 2002-2003: Pat Setzer, President Elect; Kathryn Nette, Vice President; Yvonne Powell, Full-Time Officer-at-Large; Carol Lloyd, Part-Time Officer-at-Large.

Carmona

CSEA President Brauer reported he continues to receive positive feedback about the District. He announced that, as a goal for the year, he will focus on the 99 percent of good people he represents. He commended staff that worked over the four-day Presidents' weekend to accomplish electrical upgrades. He reported that funds have been identified to send ten classified employees to an upcoming Classified Professional Institute, and asked the Chancellor and Presidents to allow them to participate in training opportunities available. He commented that, by working together, the District will be able to meet the challenge of a bond election.

Brauer

Board President Alexander added that, in order for a bond measure to be successful, all will have to be supportive. He thanked the Grossmont Music Department for its presentation, and commented that the Board gets a lot out of the visits.

Alexander

Adjournment

Adjournment

Board President Alexander adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Approved by the
Governing Board March
19, 2002.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Rick Alexander
Board President

Mary V. Watkins
Recording Secretary