

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, September 18, 2001**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, September 18, 2001, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark*, Kendrick, and Kraft; Student Trustees Duncan and Dyste
*Trustee Clark arrived at 7:30 p.m.

Members Absent: Trustee Clark was absent for the closed session portion of the meeting

Others Present: Chancellor Suarez, President Martinez, Interim President Agosto, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:32 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:33 p.m., and the Board met in closed session from 6:35 p.m. until 7:15 p.m., pursuant to Government Code Section 54957 to consider discipline/dismissal of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board President Kendrick reconvened the open session at 7:30 p.m., and made the following announcement on behalf of the Governing Board:

I would like to take a few minutes before we begin tonight to convey the sense of the Governing Board on the terrible tragedies of last week. As a Board, I want to convey our deep sorrow regarding these horrors.

Throughout the past week, we have gathered together—in our homes, the workplace, in places of worship, in groups large and small, and in observances on each campus. In this District, we have lowered our flag, offered counseling assistance, provided resource information and kept our doors open.

The weeks ahead will be difficult. There is no question of that.

Tonight, as a Board, we recognize that this tragedy has affected each one of us in different ways. It is important that we help each other move forward. As a District, I know that we will do this and that we are committed to meeting whatever challenges lie ahead.

God bless America.

Announcement of Closed Session Action(s)

Kendrick announced that the Board, in closed session, in support of our regular employees and their families, authorized an extension of military leave benefits for those regular employees who may be called into active duty for up to a total of 180 days, with the additional leave paid as a differential between the military pay and the District pay.

Approval of Minutes

On the motion of Members Alexander/Kraft, with a vote of 5-0, the Board approved as presented the minutes of the August 21, 2001, regular meeting; and on the motion of Members Alexander/Kraft, with a vote of 5-0, approved as presented the minutes of the September 4, 2001, special meeting.

Call to order

Closed session

Open session

Statement in response to September 11 terrorist attacks

Closed session action

Extension of military leave

Minutes

8/21/01 regular and 9/4/01 special meetings

Removal of/Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 501—Personnel Actions: Attachment A4 of Item 501 was revised to include the resignations of Clarence Johnson and Barry Young.

Report of the Board President

On the motion of Members Kraft/Caruthers, with a vote of 5-0, the Governing Board excused Student Trustee Dyste from attendance at the August 7, 2001, special Board meeting, and Trustee Kendrick’s absence from the open session portion of the August 21, 2001, regular Board meeting, and authorized compensation pursuant to Education Code Section 72425(c).

Kendrick announced there will be a special Board meeting on Tuesday, October 2, for a presentation on a Grossmont College program.

Kendrick announced that, as presented in Item 136 on the Docket of Business, the Governing Board, in closed session of September 4, 2001, adopted proposals and responses to initial proposals related to Compensation and Benefits and other articles, from the California School Employees Association (CSEA) Chapter 707, as presented in Attachment A of the Docket of Business.

As presented in Item 137 of the Docket of Business, the Board, in closed session of September 4, 2001, adopted management proposals, and the United Faculty proposed bargaining related to Compensation and Benefits as presented in Attachment B of the Docket.

Proposals for both of the above are posted in the Governing Board Office, the Office of the Vice Chancellor-Human Resources, and the Learning Resource Centers at each college.

Reports of the Governing Board

Student Trustee Dyste reported he attended the Community College League of California (CCLC) Student Trustee Workshop in August. The Associated Students of Cuyamaca College (ASCC) had a busy summer, which included a two-day leadership workshop. They also participated in new student orientations to recruit new members into the ASCC. ASCC benefit card sales have been successful, and the ASCC held an ice cream social and a barbecue to make money for the organization. Dyste invited all to participate in a blood drive to benefit the victims of the September 11 terrorist attacks, which will take place October 10, from 9 a.m. to 2 p.m., outside the Cuyamaca Fitness Center.

Board President Kendrick reported he attended Professional Development activities at Grossmont College and expressed appreciation for the comments and suggestions from faculty and staff members.

Kendrick reported he also attended a press conference at Southwestern College for the purpose of urging the Governor to restore funds to California Community Colleges. He commented that the media coverage of the event was great, and expressed optimism that some of the funds will be restored.

Trustee Clark expressed appreciation for the statement by Board President Kendrick regarding the events of September 11.

Trustee Alexander reported he attended the press conference at Southwestern College as well, and expressed hope that the momentum built before last week’s terrorism attacks will continue, and that we will be able to impress on the Governor the needs of our students.

Alexander also attended the Day of Prayer and Remembrance at Cuyamaca College, and thanked those who put the program together.

Student Trustee Duncan reported she attended the August CCLC Student Trustee Workshop. She added that the Associated Students of Grossmont College (ASGC) will match any donation up to \$10,000 to the American Red Cross. She reported that ASGC is still growing and, for the first time in five years, will have 22 members on the Board of Directors.

Changes to Docket

Report of Bd. President

Dyste excused from 8/7/01 meeting; Kendrick excused from 8/21/01 meeting

Special Board meeting October 2

Management response to CSEA initial proposals

Joint proposals GCCCD and UF

Reports of Board

Dyste

Kendrick

Clark

Alexander

Duncan

Report of the Chancellor

Chancellor Suarez welcomed Valhalla High School students, who were attending the meeting as an assignment in their Government class.

Suarez commented on the horrific events of last week and assured the Board and audience that the District is doing everything possible to deal with this tragic event. He expressed condolences to the families of the victims, noting this is an extremely difficult time for everyone, including students, faculty, staff, and Board members, and counseling services are available at the Colleges. He added that the safety of our students and staff is a priority, and the Public Safety Department is reviewing its procedures, and emergency preparedness training sessions for administrators will take place on Friday, September 21.

Suarez announced that Sharron Hamlett was representing the Classified Senate at the Board meeting, and Barbara Starks was representing the Administrators' Association.

Suarez welcomed and introduced Mark Lewis, Mayor, City of El Cajon, who presented a proclamation declaring September 2001 as "International Friendship Month." Lewis, a former graduate of Grossmont College, invited all to attend El Cajon's 11th annual International Friendship Festival, which will take place September 22 and 23. Commenting on the tragic events of the past week, he read a statement from the proclamation:

"WHEREAS, by valuing the heritage of others, we can learn to live in peace and harmony in the world. The International Friendship Festival will aid us in keeping the lines of communication open among ethnic, cultural, and civic groups, government, the business community, and the educational system. It is our hope that this event will provide the opportunity to understand and embrace people of all backgrounds."

Suarez thanked all who participated in the restoration of funding efforts. He reported that legislation, SB 735, to restore both the \$98 million and 34 construction projects, two of which are for science labs at Grossmont and Cuyamaca Colleges, is on the Governor's desk. He asked that everyone continue their phone calls and letters to the Governor urging restoration of the funds. Director of Intergovernmental Relations Quittner offered to provide the Governor's mailing address and information about a website where a petition may be submitted.

Suarez called on Quittner, who reported that Julie Given-Glance, CEO and President of the Grossmont Schools Federal Credit Union, was unable to attend tonight's Board meeting to receive recognition for the Credit Union's generous contributions toward the District's Academic Wall Calendar.

Suarez presented the Chancellor/Classified Senate award for September 2001 to John Heimaster, Grounds Supervisor, Cuyamaca College. Sharron Hamlett presented Heimaster with an assortment of gifts on behalf of the Classified Senate.

Interim President Agosto called on Vice President Chiriboga, who introduced the following new Cuyamaca faculty members: Bryan Elliott, Mathematics; Pam Farmer, Exercise Science; Mary Graham, English; Tina McDuffie, Computer Information Systems; Susan Megling, Graphic Design; Pat Newman, Business Office Technology; Steve Weinert, Psychology; and Nanette Wier, Speech. Those not in attendance were Duncan McGehee, Engineering; and Kathryn Ingrum, Child Development. Chiriboga also introduced Al Taccone, Cuyamaca's new Instructional Dean, Division III.

Suarez called on Vice Chancellor McMahan, who introduced Henry Eimstad, Interim Senior Director, Information Systems, who presented the 2001-2002 Information Technology Plan. Eimstad reviewed the Plan, which included goals and objectives for the coming year, and a status report on 2000-2001 projects.

Suarez called on the Presidents and Vice Chancellors, who presented items of interest from their respective areas.

Interim President Agosto introduced Vangie Meneses, Cuyamaca Dean of Counseling and Matriculation, who reported on Cuyamaca College activities that were organized in response to the events of September 11.

Agosto also introduced Sharon Barrett, Cuyamaca Assistant Dean, Student Affairs, who presented a check in the amount of \$18,500 from the Cuyamaca Bookstore's Special Revenue Fund to the Associated Students of Cuyamaca College (ASCC). Virginia

Report of Chancellor

Valhalla High School students welcomed

Comments regarding September 11 events

El Cajon Mayor Lewis presents International Friendship proclamation

Legislation to restore funding on Governor's desk

Grossmont Schools Federal Credit Union receives recognition

Heimaster receives September Chancellor/Classified Senate award

New Cuyamaca faculty introduced

2001-2002 Information Technology Plan

Meneses reports on Cuyamaca response to September 11 events

ASCC receives \$18,500

Torres, ASCC President, accepted the check, and introduced ASCC Board members.

Vice Chancellor Austin commended Glyn Rowbotham, Cuyamaca Director of College Business Services; Debra Fitzsimmons, Grossmont College Dean of Administrative Services; and Sue Rearic, Sr. Director/Controller, for their work in putting together the 2001-2002 Adoption Budget, which is presented for the Board's approval.

Director of Intergovernmental Relations Quittner called the Board's attention to a compilation of press coverage for July and August 2001, noting that news coverage included 60 broadcasts through August and the first week in September. She expressed thanks to Chancellor Suarez, President Martinez, and Board President Kendrick for their contributions to the media.

Chancellor Suarez commended Quittner for the work she does on behalf of the District, pointing out that she is behind all these initiatives.

Suarez called the Board's attention to a calendar of events for September and October, and encouraged their participation as schedules allow.

Development of Consent Calendar

Item 304 (Ratification of Signatures on Agreements) was pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved the Consent Calendar, which included:

Budget and Finance

- Ratifying the action of the Chancellor in approving inter-District budget transfers for closing the District's fiscal year ending June 30, 2001. See Exhibit 301, which is made a part of these minutes.
- Accepting grants and revisions to Restricted Programs, and granting authority to the Chancellor to budget these funds. There were no actions to report at this meeting. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2001, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

a. Cuyamaca College

- (1) One Red Ford Mustang 2001 Convertible, VIN #1FAFP44401F204778, donated to the Automotive Technology Department by the Ford Motor Company (valued by donor at \$23,000);
- (2) \$3,800 donated to the Ornamental Horticulture Department by The Rice Foundation;
- (3) \$3,800 donated to the Ornamental Horticulture Department by the San Diego Golf Course Superintendents Association; and
- (4) \$1,195 donated to the Ornamental Horticulture Department by the Cuyamaca College Botanical Society.

b. District

- (1) \$3,800 donated by the Grossmont Schools Federal Credit Union.

See Exhibit 305, which is made a part of these minutes.

- Declaring personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorizing the Chancellor to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.
- Approving the Grossmont-Cuyamaca Community College District 2001-2002 Adoption Budget, as recommended by the Chancellor. See Exhibit 307, which is made a part of these minutes.
- Grant authority to the Chancellor to authorize Dr. Shahrzad Kamyab, Grossmont College San Diego and Imperial Counties Community Colleges Association Study Abroad

2001-2002 Adoption Budget commendations

GCCCD press coverage

Quittner commended

Calendar of events

Consent Calendar

Budget and Finance

Budget transfers and augmentations

Grants and restricted programs

Purchase orders and warrants
August 2001

Donations

Surplus property

2001-2002 Adoption Budget

SDICCCA study abroad

Coordinator, to: a) Travel to Brisbane, Australia, for the period of December 15-30, 2001; b) Visit the study abroad program sites; and c) Examine the accessibility of various instructional and cultural resources. See Exhibit 308, which is made a part of these minutes.

to Brisbane, Australia

- Grant authority to the Chancellor to authorize Dr. Shahrzad Kamyab, Grossmont College San Diego and Imperial Counties Community Colleges Association Study Abroad Coordinator, to: a) Travel to San Jose, Costa Rica, for the period of November 3–10, 2001; b) Visit the study abroad program sites; and c) Examine the accessibility of various instructional and cultural resources. See Exhibit 309, which is made a part of these minutes.

SDICCCA study abroad to San Jose, Costa Rica

Supplies, Equipment, and Services

Supplies, Equip., Serv.

- Rejecting all bids received for Bid C3513—On-Line Office Supplies, as recommended by the Chancellor, and pursuing participation in statewide contract for the on-line procurement of office supplies offered by the State of California, Department of General Services. See Exhibit 351, which is made a part of these minutes.

Bid C3513
On-Line Office Supplies

Public Works Projects

Public Works Projects

- Granting authority to the Chancellor to approve Change Order No. 2 in the amount of \$16,635 on Bid C3364—Grossmont College Student Center HVAC Upgrade. See Exhibit 401, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C3586—Cuyamaca College Ornamental Horticulture Department Fencing, to Area-West Fence Company, the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$6,100 for Area A Base Bid, \$5,900 for Area B Base Bid, and \$9,495 for Area C Base Bid, for a total contract price of \$21,495. See Exhibit 402, which is made a part of these minutes.

Bid C3364
GC Student Center
HVAC Upgrade

Bid C3586
CC Ornamental
Horticulture Department
Fencing

Personnel

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of August 21, 2001, through September 17, 2001. See Exhibit 501, which is made a part of these minutes.

Personnel actions
8/21/01-9/17/01

Item Pulled from Consent Calendar for Discussion

- Following brief discussion, on the motion of Members Clark/Alexander, with a vote of 5-0, the Board ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.

Ratification of signatures on agreements

Information

Information

- **Status Reports—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consider Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending June 30, 2001; b) Quarterly Report on Trust Fund Balances as of June 30, 2001; and c) Schedule of Investments Report dated September 10, 2001. See Exhibit 652, which is made a part of these minutes.
- **Part-Time and Extra-Pay Assignments, August 13, 2001, through December 17, 2001.** Consider Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 13, 2001, through December 17, 2001, as recommended by the Chancellor. See Exhibit 653, which is made a part of these minutes.

Status report
Board assignments

Quarterly financial reports

Part-Time and Extra-Pay assignments

Staff Communications

Staff Communications

United Faculty President Amov reported that, in his classes, students have been carrying on as usual, in spite of the events of last week.

Amov

Grossmont Academic Senate President Harvey acknowledged to the Board the leadership throughout the District, commenting that she put the prepared Academic Senate agenda for September 17 aside, and invited Chancellor Suarez, Vice Chancellor McMahan, Director of Public Safety Javines, President Martinez, classified staff representatives, and others, to attend the Senate meeting to address faculty concerns.

Harvey

She added that, without exception, they all cleared their calendars and attended the meeting.

Cuyamaca Academic Senate President Carmona commented that events of the last week make other issues seem paltry. He expressed the hope that, through education, students will have a positive influence on others throughout their lives.

Classified Senate Representative Hamlett thanked Chancellor Suarez, President Agosto, Trustee Alexander, and others for their support during this time and expressed appreciation for the things that have been done to bring people together.

CSEA President Brauer echoed Harvey's sentiments, and commented that the last year has been tragic, beginning with the shootings at local high schools and now the terrible events of the past week. He stressed the importance of removing barriers and working things out. He expressed thanks to Chancellor Suarez and Vice Chancellor McMahan for taking the time to deal with his questions and concerns.

Adjournment

Kendrick adjourned the meeting at 8:43 p.m.

Carmona

Hamlett

Brauer

Adjournment

Respectfully submitted,

Approved by the Governing Board October 16, 2001.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary