



**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, July 16, 2002**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, July 16, 2002, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Cutting, and Kraft; Student Trustees Collins and Ferrell

Members Absent: None

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:40 p.m. by Board President Rick Alexander.

Adjourn to Closed Session

Alexander adjourned the open session at 6:41 p.m., and the Board met in closed session from 6:41 p.m. until 7:30 p.m. pursuant to Government Code Section 54956.9 to consider a report on pending liability claims and one potential case of litigation; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session/ Announcement of Closed Session Action(s)

Board President Alexander reconvened the open session at 7:35 p.m. and announced there were no closed session actions to report.

Approval of Minutes

On the motion of Members Kraft/Caruthers and unanimously carried, the Governing Board approved as presented the minutes of the June 18, 2002, regular meeting.

Removal of Items From/Changes To Docket of Business

Chancellor Suarez announced the following change to the Docket of Business:

- A revised Item 313—Authority to Enter Into License Agreement for Use of Grossmont College Parking Lots, was distributed. The proposal statement was modified.

Reports of the Governing Board

Trustee Kraft thanked the Board for allowing him to participate in the Community College Leadership Development Institute, which he and Chancellor Suarez attended July 7-14 at the Claremont Graduate School. He shared highlights of the sessions, in which 75 faculty, staff, administrators, and trustees from California and Hawaii discussed current issues in community college leadership development. He will provide updates on policy issues as they are introduced at future institute sessions.

Trustee Cutting reported he enjoyed attending a Grossmont College football fund raising golf tournament dinner and commented on the high degree of interest by the community in the athletic programs. He met with United Faculty President Amov and had a briefing with the Cuyamaca College President's Cabinet, where he received background on the College and visited a number of issues, including the College strategic and technology plans, and challenges such as future growth of the College. Cutting announced he will be away from the District from July 25 until the second or third week in August on an

Call to order

Closed session

Open session

Minutes

6/18/02 regular meeting

Changes to Docket

Reports of Board

Kraft

Cutting

emergency relief mission at Honduras.

Student Trustee Ferrell reported he spent the last month working on the food service contract for Grossmont College and thanked Debra Fitzsimons and the committee for allowing student participation. He reported the contract will be very beneficial to students.

Student Trustee Collins reiterated the above comments by Student Trustee Ferrell and indicated he was pleased to be part of the Cuyamaca food service committee, in which administration, students, and staff worked together. He commented the experience was a good example of what can be accomplished through shared governance.

Report of the Board President

Board President Alexander reported he was pleased to represent the Board on a panel of elected officials hosted by the Alpine Chamber of Commerce at the Joan MacQueen Middle School on July 12.

Report of the Chancellor

Chancellor Suarez commended Board President Alexander for his eloquent remarks at the July 12 Alpine Chamber panel.

Suarez introduced Dr. Al Taccone, who, alternating with Debra Fitzsimons, will represent the Administrators' Association at Board meetings. He announced that Sharron Hamlett was representing the Classified Senate, and Dave McDade was representing CSEA at the Board meeting.

Suarez presented the Chancellor/Classified Senate Award for July 2002 to Terry Carroll, Custodial Supervisor, Cuyamaca College. Classified Senate representative Hamlett presented Carroll with an assortment of gifts on behalf of the Classified Senate.

Suarez called on the Presidents to present items of interest from their respective campuses. President Perri thanked the Board for participating in the pre-Board meeting tour of the Cuyamaca College Learning Resources Center.

Vice Chancellor McMahan reported that the Board has been presented with the District's Information Technology Plan in its quarterly reports on the status of information technology in the District; however, the Board will be asked to approve the 2002-2003 Information Technology Plan at tonight's meeting, which will enable the District to specifically reference projects in the Plan that may qualify for bond funds. She commented that the scope of the Plan has been expanded in the last year, linking it to the District and College Strategic Plans as well as the facility plans. She called on Henry Eimstad, Director of Information Systems, who shared achievements on the 2001-2002 technology projects and previewed plans for 2002-2003.

Director of Intergovernmental Relations Quittner reported there is still no State budget, which will begin to affect paychecks of State employees in Sacramento.

Suarez called the Board's attention to a calendar of events for August and invited Board members to participate as their schedules allow.

Development of Consent Calendar

Items 309 (Resolution 03-004—Place Local General Obligation Bond on November 5, 2002, Ballot); 311 (Permission to Award Contract for Food Service Operations, Cuyamaca College); 312 (Permission to Award Contract for Food Service Operations, Grossmont College); and 502 (Emeritus Status) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Clark/Kraft, with a vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

- Approving the Grossmont-Cuyamaca Community College District 2002-2003 Information Technology Plan, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes.

Budget and Finance

Ferrell

Collins

Report of Bd. President

Alexander

Report of Chancellor

Suarez

Terry Carroll recipient of July 2002 Chancellor/Classified Senate Award

Presidents' reports

Status report on information technology

Legislative update

Calendar of events

Consent Calendar

Operations

2002-2003 Information Technology Plan

Budget and Finance

<ul style="list-style-type: none"> • Accepting a report on the 2001-2002 budget status, and ratifying budget changes, as recommended by the Chancellor. See Exhibit 301, which is made a part of these minutes. 	Budget status report
<ul style="list-style-type: none"> • Accepting revenues, new grants, and revisions to categorical programs in 2002-2003, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes. 	Budget increases
<ul style="list-style-type: none"> • Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes. 	Purchase orders June 2002
<ul style="list-style-type: none"> • Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes. 	Ratification of signatures on agreements
<ul style="list-style-type: none"> • Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes. 	Donations
<ul style="list-style-type: none"> • Adopting Resolution 03-001—Proposition 4, Gann Limit, as recommended by the Chancellor, setting the Grossmont-Cuyamaca Community College District's 2002-2003 appropriations limit at \$93,732,057. See Exhibit 306, which is made a part of these minutes. 	Resolution 03-001 Gann Limit
<ul style="list-style-type: none"> • Adopting Resolution 03-002, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Contract to renovate and repair existing child care facilities at Grossmont College, and authorizing the designated personnel to sign contract documents for fiscal years 2001-2002 and 2002-2003. See Exhibit 307, which is made a part of these minutes. 	Resolution 03-002 CDE Child Development Contract
<ul style="list-style-type: none"> • Adopting Resolution 03-003—California Department of Education, Grossmont College Infant and Toddler Child Care Resource Program, as recommended by the Chancellor, to certify approval of a California Department of Education Child Development Contract to support child care and development programs serving infants and toddlers at the Grossmont College Child Care Center, and to authorize the designated personnel to sign contract documents for fiscal years 2001-2002 and 2002-2003. See Exhibit 308, which is made a part of these minutes. 	Resolution 03-003 GC Infant and Toddler Child Care Resource Program
<ul style="list-style-type: none"> • Ratifying the action of the Chancellor in approving the 2002-2003 Institutional Memberships. See Exhibit 310, which is made a part of these minutes. 	2002-2003 institutional memberships
<ul style="list-style-type: none"> • Granting authority to the Chancellor to enter into a License Agreement For Use of Grossmont College Parking Lots by and between the Grossmont-Cuyamaca Community College District and the Grossmont College Foundation. See Exhibit 313, which is made a part of these minutes. 	License agreement for use of GC parking lots
<ul style="list-style-type: none"> • Granting authority to the Chancellor to authorize: a) Grossmont faculty members David Milroy, Paris Program Director; Marion de Koning, Art Department; and Joe Orate, Culinary Arts Coordinator; to conduct Grossmont College French language, western art history, and French culinary arts courses in an intensive six-week Summer 2003 (June 12-July 31, 2003) Study Abroad Program in Paris, France; and b) Grant to participating students the appropriate unit credits for the courses listed in the Grossmont College catalog. See Exhibit 314, which is made a part of these minutes. 	GC Summer 2003 study abroad in Paris, France
<p><u>Supplies, Equipment, and Services</u></p>	<p>Supplies, Equip., Serv.</p>
<ul style="list-style-type: none"> • Ratifying the action of the Chancellor in awarding Bid C3986—Digital Color Network Copiers, Two-Year Lease, Grossmont College, to Canon Business Solutions, the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, in the amount of \$204,000. See Exhibit 351, which is made a part of these minutes. 	Bid C3986 Digital Color Network Copiers
<ul style="list-style-type: none"> • Ratifying the action of the Chancellor in awarding Bid C4186—Ultrasound Imaging System, Grossmont College, to Philips Medical Systems, the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, in the amount of \$99,056. See Exhibit 352, which is made a part of these minutes. 	Bid C4186 Ultra Imaging System

Public Works Projects

- Granting authority to the Chancellor to: a) Approve Change Order No. 2 in the amount of \$6,971.36; Change Order No. 3 in the amount of \$8,037.50; Change Order No. 4 in the amount of \$7,284.31; and Change Order No. 5 in the amount of \$3,567.14, on Bid C3342—District Annex Building Remodel; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 401, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C4216—Cuyamaca College Rancho San Diego Parkway Improvements, to Star Paving, Inc., in the amount of \$51,800 for the base bid only, the lowest responsive bidder meeting terms, conditions, and specifications. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C4294—Cuyamaca College Automotive Technology Engine Clean Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C4299—Cuyamaca College Parking Lot, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Project Multiple Prime Bid Packages C4007—REBID, C4013—REBID, C4018—REBID, AND C4030—REBID for the Grossmont College Learning Resource Center Expansion and Library Remodel/ Technology Mall, to the lowest responsive and responsible bidders meeting terms, conditions, and specifications of each REBID package; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 405, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Approve Change Order No. 2 in the amount of \$615 on Bid C4145—District Annex HVAC Upgrade; b) File a Notice of Completion; and c) Release Retention as allowed in the contract documents. See Exhibit 406, which is made a part of these minutes.

Personnel Actions

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of June 18, 2002, through July 15, 2002. See Exhibit 501, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

- On the motion of Members Kraft/Clark and unanimously carried, the Board conferred Emeritus status upon Cuyamaca College faculty retiree George A. Murphy, as recommended by the Chancellor. President Perri and Cuyamaca Academic Senate President Setzer presented Murphy with a plaque in recognition of his contributions, shared highlights of his career as a Counselor and founding faculty member at Cuyamaca College, and commented on his strong commitment and dedication to students. See Exhibit 502, which is made a part of these minutes.
- Following a description of the proposed bond measure by Chancellor Suarez and comments indicating strong support of the issue from all staff representatives, on the motion of Members Kraft/Clark and unanimously carried, the Board adopted Resolution 03-004—Place Local General Obligation Bond on November 5, 2002, Ballot, as recommended by the Chancellor, requesting the San Diego County Registrar of Voters to call an election under the provisions of Proposition 39, and submit to the electors of the Grossmont-Cuyamaca Community College District the question of whether bonds of the District in the aggregate principal amount not to exceed \$207 million shall be issued and sold to finance a significant portion of the District's facilities-related master plans. See Exhibit 309, which is made a part of these minutes.

Public Works Projects

Bid C3342
District Annex Building
Remodel

Bid C4216
CC Rancho San Diego
Parkway Improvements

Bid C4294
CC Automotive
Technology Engine
Clean Upgrade

Bid C4299
CC Parking Lot

Multiple Prime Bid
Packages
C4007 – REBID
C4013 – REBID
C4018 – REBID
C4030 – REBID

Bid C4145
District Annex HVAC
Upgrade

Personnel

Personnel actions
6/18/02-7/15/02

Emeritus status
conferred on George
Murphy

Resolution 03-004
Place Local General
Obligation Bond on
November 5, 2002,
Ballot

Following comments by Vice Chancellor Austin and the College Presidents regarding the processes used in selecting Aztec Stores as Cuyamaca and Grossmont College food service providers, on the motion of Members Cutting/Clark and unanimously carried, the Board:

- Granted authority to the Chancellor to: a) Award a contract for Food Service Operations, Cuyamaca College, to the most responsive and responsible respondent to RFP C4273; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 311, which is made a part of these minutes.
- Granted authority to the Chancellor to: a) Award a contract for Food Service Operations, Grossmont College, to the most responsive and responsible respondent to RFP C4274; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 312, which is made a part of these minutes.

Information

The Board accepted the following report for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

Public Presentations

On the motion of Members Clark/Cutting and unanimously carried, the Board opened public discussion to hear Rosanne Abnet, former Grossmont College part-time faculty member, who submitted a Request for Public Presentation to protest that she will not be rehired for the Fall 2002 semester. On the motion of Members Clark/Caruthers and unanimously carried, the Board declared public discussion closed.

Staff Communications

United Faculty President Amov congratulated George Murphy on receiving Emeritus status and commented it is gratifying to see the Board together on issues.

Grossmont Academic Senate President Harvey expressed appreciation for the opportunity to get to know President Perri and credited the Board for appointing her as Cuyamaca College President. Harvey reported she enjoyed a recent visit to the Water Conservation Garden. She shared her personal concerns about the Grossmont College writing and reading center, as echoed from different arenas during discussion about the bond measure. She expressed the hope that the colleges will work collegially on a process for distributing bond funds equitably should the measure be approved by voters in the November election.

Cuyamaca Academic Senate President Setzer congratulated and thanked the Board for its unanimous vote in support of the bond measure. He commended Trustee Cutting for his eloquent explanation of the need for a bond measure, and indicated he is looking forward to the fall campaign. He also commended the staff of the Cuyamaca Learning Resource Center for their presentation prior to the Board meeting and acknowledged the librarians responsible for collections for doing an outstanding job.

Administrators' Association representative Taccone announced that he and Debra Fitzsimons will represent the Administrators' Association at Board meetings this year. He thanked the Board for supporting the bond measure, which, if passed, will have a positive impact on students, faculty, and the community at large. He indicated he would do whatever it takes to get the bond passed in the fall.

Classified Senate representative Hamlett also thanked the Board for its support of the bond measure and reported she looks forward to participating in activities related to the bond.

CSEA representative McDade also thanked the Board for its approval of the bond item and recommended including Trustee Cutting's comments in the voter handbook. He volunteered to assist with activities in support of the bond measure and offered to enlist other CSEA members to do phone banking or other duties as needed.

Supervisory/Confidential representative Althaus thanked the Board for its unanimous vote on the bond issue and added she is already working with the campuses in support

Cuyamaca College food service contract

Grossmont College food service contract

Information

Status report
Board assignments

Public Presentations

Rosanne Abnet

Staff Communications

Amov

Harvey

Setzer

Taccone

Hamlett

McDade

Althaus

of the bond measure.

Board President Alexander thanked staff members for their hard work in bringing the bond measure to this point. He also thanked the Board for recognizing the need to go forward with a bond measure.

Adjournment

Board President Alexander adjourned the meeting at 9 p.m.

Respectfully submitted,

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Mary V. Watkins
Recording Secretary

Alexander

Adjournment

Approved by the
Governing Board August
20, 2002.

Rick Alexander
Board President