

**GOVERNING BOARD
MINUTES OF THE ADJOURNED REGULAR MEETING
Tuesday, February 24, 2004**

The adjourned regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, February 24, 2004, at 6:30 p.m., in the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, and Kraft; Student Trustees Anderson and Collins
Members Absent: Trustees Clark and Cutting
Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:30 p.m. by Board President Ronald D. Kraft.

Call to order**Adjourn to Closed Session**

Kraft adjourned the open session at 6:30 p.m., and the Board met in closed session from 6:31 p.m. until 7:30 p.m., pursuant to Government Code Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Closed session**Reconvene in Open Session/Announcement of Closed Session Action(s)**

Board President Kraft reconvened the open session at 7:33 p.m.

Open session

Kraft, in accordance with Government Code Section 3547 et al, invited public comment relative to announcements of proposed Tentative Agreements between the District and CSEA, Chapter 707, and the United Faculty; and an announcement of intention to adopt management proposals relative to changes to the CSEA agreement, as presented in Items 136 and 137 on the Docket of Business.

Public hearing

On the motion of Members Alexander/Caruthers, with a vote of 3-0 (Members Clark and Cutting were absent), the Board opened a public hearing on the above-mentioned items. Hearing no public comment, on the motion of Members Alexander/Caruthers, with a vote of 3-0, the public hearing was declared closed.

CSEA agreement

Kraft announced that the Board, in closed session:

- With a vote of 3-0, adopted management proposals relative to the agreement between the District and CSEA, Chapter 707, as outlined on the Docket of Business; and
- Anticipating no negative public comment, with a vote of 3-0, approved the proposed Tentative Agreement between the District and the United Faculty.

United Faculty agreement**Approval of Minutes****Minutes**

On the motion of Members Caruthers/Alexander, with a vote of 3-0, the Board approved as presented the minutes of the January 20, 2004, special and regular meetings.

1/20/04 special and regular meetings**Changes to Docket of Business****Changes to Docket**

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 201 (Revise Board Policy 2725—Board Member Compensation) was removed from the Docket of Business.
- Item 502 (Short Term Hourly Assignments)—On Attachment A, Adam Ogden was removed from the list of Grossmont College volunteers.
- Item 659 (Part-Time and Extra Pay Assignments)—A revised Attachment A was

distributed.

- Item 660 (Sabbatical Leave Requests)—Mike Wangler was inadvertently omitted from the list of sabbatical leave requests from Cuyamaca College.

Report of the Board President

Board President Kraft announced that Trustee Clark was ill and unable to attend the Board meeting. He reported that Trustee Cutting was feeling stronger following his recent surgery and plans to attend the March Board meeting.

Kraft issued the Oath of Office to Interim Grossmont College Student Trustee Peter Anderson, who was welcomed by the Board.

Reports of the Governing Board

Trustee Alexander reported that Trustee Cutting asked him to relay his support of Propositions 57 and 58 on the March 2 ballot, which are presented in Item 203 on the Docket of Business.

Report of the Chancellor

Chancellor Suarez introduced Frank Lavaega, Public Safety Officer, who was representing CSEA at the meeting.

Suarez announced that Director of Intergovernmental Relations Quittner received the C. Allen Paul Business Education Award in recognition of her outstanding work in education at the San Diego East County Chamber of Commerce Annual Awards Dinner.

Suarez called on the Presidents, who presented items of interest from their respective campuses.

Suarez called on Vice Chancellor McMahan, who invited Henry Eimstad, Director of Information Systems, to present the quarterly update on the District's 2003-2004 Technology Plan.

Suarez called on Vice Chancellor Austin, who congratulated the College Presidents for bringing FTES to within one half of one percent of the FTES projections, which he described as extraordinary.

Austin introduced Robert Wilkinson, CPA, who reviewed the 2002-2003 District Audit Report, presented in Item 653 on the Docket of Business, and the 2002-2003 Auxiliary and Foundations Audit Reports, presented in Item 654. He reported the audit was an unqualified, or clean opinion, with no significant findings, and commended staff for their work in completing the audit. Austin added his congratulations to staff members Sue Rearic and Bernadette Sampson for doing a great job.

Austin introduced Dan Lathus, CPA, who reviewed the 2002-2003 Pension Eligible Alternative Retirement (PEAR) Plan Audit, presented in Item 655 on the Docket of Business, which was also described as an unqualified clean opinion, with no adjustments proposed and no disagreements with management. Austin commended Vice Chancellor McMahan, Director of Risk Management Bob Eygenhuysen, and District Controller Sue Rearic, who developed the PEAR Plan three years ago.

Austin presented representatives from architectural firms for three major upcoming facilities projects being presented to the Board in Items 402, 403, and 404 on the Docket of Business. He introduced Clifford Smith, Principal in Charge, and Donald Marks, Project Manager, of International Parking Design, Inc., the firm selected for the Grossmont College Parking Structure project (Item 402); Principal Bill Magnusson and Project Manager Felipe Ricketts, of the architectural firm Mosher, Drew, Watson and Ferguson, which was chosen for the Grossmont College Student Services Center and Student Center projects (Item 403); and Christopher Torrey, Principal, and James Raven, Project Manager, LPA, Inc, the firm selected to provide architectural services for the Cuyamaca College Student Center (Item 404).

Director of Intergovernmental Relations Quittner presented an update on legislative issues, including the Governor's proposed budget, which includes \$80 million for equalization, and reported that 30 districts were represented at the Under-Funded Districts Caucus held in conjunction with the Community College League of California (CCLC) Legislative Seminar. She thanked the Associated Student organizations and Academic Senates for getting the word out on voter registration in cooperation with the League of Women Voters. She urged support of Propositions 57 and 58 on the March 2 ballot, and thanked Board President Kraft for his article in support of Proposition 55, which is

Report of Bd. Pres.

Trustees Clark and Cutting absent

Peter Anderson new GC Student Trustee

Reports of the Board

Alexander on behalf of Cutting

Report of Chancellor

Quittner receives C. Allen Paul award

Presidents' reports

Technology Plan update

2002-2003 District Audit Report and Auxiliary and Foundations Audit Reports

2002-2003 PEAR Audit Report

Architectural firm principals introduced

Legislative update

consistent with the District's legislative program.

Suarez called the Board's attention to a calendar of events, which was provided in the Board mail packets.

Consent Calendar

Item 309 (Student Parking Fees for 2004-2005) was pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Caruthers, with a vote of 3-0, the Board approved the Consent Calendar, which included:

Operations

- Adopting Resolution 04-016 supporting Proposition 55, the Kindergarten-University Public Education Facilities Bond Act of 2004, on the March 2, 2004, ballot, as recommended by the Chancellor. See Exhibit 202, which is made a part of these minutes.
- Adopting Resolutions 04-017 supporting Proposition 57, The Economic Recovery Bond Act, and 04-018, supporting Proposition 58, The California Balanced Budget Act, on the March 2, 2004, ballot, as recommended by the Chancellor. See Exhibit 203, which is made a part of these minutes.

Calendar of events

Consent Calendar

Operations

Resolution 04-016
Supporting Prop. 55

Resolutions
04-017 and 04-018
Prop. 57 and Prop. 58

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting revenues, new grants, and revisions to the working budget, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2004, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.
- Authorizing the sale of Enron Corporation bankruptcy claims to Prime Shares, as recommended by the Chancellor, and authorizing the Chancellor to execute all necessary documents. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor to authorize Marion de Koning, Art History Instructor, Grossmont College, to participate in the San Diego and Imperial Counties Community Colleges Association (SDICCCA) Study Abroad Consortium for one semester; and travel to Florence, Italy, to teach for the period of September 9 - December 4, 2004. See Exhibit 307, which is made a part of these minutes.

Budget & Finance

Budget status and requested changes

Budget revisions

Purchase orders
January 2004

Ratification of signatures on agreements

Donations

Sale of Enron bankruptcy claims

GC out-of-country travel to Florence, Italy

Resolution 04-015
Calif. Dept. of Ed.

Public Works Projects

- Granting authority to the Chancellor to approve Change Orders on Bid Packages C4001-C4031, Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to enter into an agreement with International Parking Design, Inc., for architectural services for the Grossmont College parking structure. See Exhibit 402, which is made a part of these minutes.

Public Works Projects

Bid Pkg. C4001-C4031
GC LRC Expansion and Library Remodel

Architectural services
GC parking structure

- Granting authority to the Chancellor to enter into an agreement with Architects Mosher, Drew, Watson, Ferguson, for architectural services for the Grossmont College Student Services Center & Student Center. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor to enter into an agreement with LPA, Inc., for architectural services for the Cuyamaca College Student Center. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Award Bid C5327—Cuyamaca College Spectrometer System, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 405, which is made a part of these minutes.

Architectural services
GC Stdt Serv. Ctr.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of January 21, 2004, through February 23, 2004. See Exhibit 501, which is made a part of these minutes.
- Approving short-term temporary, non-academic assignments, and certifying ending dates, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.

Personnel

Personnel actions
1/21/04-2/23/04

Short-term temporary assignments

Item(s) Pulled from Consent Calendar for Discussion

- Following a statement by Student Trustee Anderson, on the motion of Members Caruthers/Alexander, with a vote of 3-0, and an advisory vote reluctantly cast by Student Trustee Anderson in favor of the item, the Board granted authority to the Chancellor to establish the Grossmont-Cuyamaca Community College District student parking fees for 2004-2005. See Exhibit 309, which is made a part of these minutes.

Student parking fees for 2004-2005

Information

The Board accepted the following reports for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** The Board considered the Grossmont-Cuyamaca Community College District quarterly financial reports, as presented by the Chancellor:
 - a. Quarterly Financial Status Report for the period ending, December 31, 2003;
 - b. Quarterly Report on Trust Fund Balances as of December 31, 2003; and
 - c. Schedule of Investments Report dated February 2, 2004.
 See Exhibit 652, which is made a part of these minutes.
- **2002-2003 District Audit Report.** The Board considered the 2002-2003 Grossmont-Cuyamaca Community College District Audit Report, as presented by the Chancellor. See Exhibit 653, which is made a part of these minutes.
- **2002-2003 Auxiliary and Foundations Audit Reports.** The Board considered the 2002-2003 Cuyamaca College and Grossmont College Foundation Audit Reports, and the Grossmont-Cuyamaca Community College District Auxiliary Organization Audit Report, as presented by the Chancellor. See Exhibit 654, which is made a part of these minutes.
- **2002-2003 Pension Eligible Alternative Retirement (PEAR) Plan Audit Report.** The Board considered the 2002-2003 Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement (PEAR) Plan Audit Report, as presented by the Chancellor. See Exhibit 655, which is made a part of these minutes.
- **Employment of Probationary Faculty as Tenured Faculty Beginning with the 2004-2005 Academic Year.** The Board considered employment of probationary faculty members as tenured faculty beginning with the 2004-2005 academic year, as recommended by the Chancellor. See Exhibit 656, which is made a part of these minutes.
- **Employment of Probationary Faculty with Two-Year Contracts for 2004-2005 and 2005-2006.** The Board considered employment of probationary faculty members who will be employed with third-year contracts with two-year terms for the 2004-2005 and 2005-2006 academic years, as recommended by the Chancellor. See Exhibit 657, which is

Information

Status Report
Board assignments

District quarterly financial reports

District Audit Report

Auxiliary and Foundations Audit Reports

PEAR Plan Audit Report

Tenured faculty

Probationary faculty with two-year contracts

made a part of these minutes.

- **Employment of Probationary Faculty for Second One-Year Contracts for 2004-2005.** The Board considered employment of probationary faculty who will enter into second one-year contracts for the 2004-2005 academic year, as recommended by the Chancellor. See Exhibit 658, which is made a part of these minutes.
- **Part-Time and Extra-Pay Assignments, January 20, 2003, through June 1, 2004.** The Board considered the Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of January 20, 2004, through June 1, 2004, as presented by the Chancellor. See Exhibit 659, which is made a part of these minutes.
- **Sabbatical Leave Requests for Fall 2005.** The Board considered five sabbatical leave requests, as presented by the Chancellor, for the academic year Fall 2005 for Grossmont and Cuyamaca College academic faculty as follows: Grossmont: Marion deKoning, Sonia Gaine, and Gary Jacobson;. Cuyamaca: Pat Setzer and Mike Wangler. See Exhibit 660, which is made a part of these minutes.

Staff Communication

United Faculty President Amov expressed dismay regarding Trustee Cutting's setback and commented on his compassion and warmth. He expressed appreciation on behalf of the United Faculty for ratification of the Tentative Agreement and congratulated the District and United Faculty Chief Negotiators for the work they put into the negotiations process, which serves the interests of both sides.

Grossmont Academic Senate President Smith reported the Senates are looking at Statewide Senate changes being considered for graduation requirements for math and English and are also looking at student learning outcomes as part of the accreditation process. She reported that part-time faculty have been involved in the Senate, and plan to develop a committee to look at part-time issues.

Cuyamaca Academic Senate President Setzer extended best wishes to Trustee Cutting and his family and observed that sadness has been a universal reaction to learning about his illness. He added he has been impressed with the way Trustee Cutting has become such an involved and proactive member of the Board in a short period of time. Setzer commended the District negotiating team and the United Faculty for successful negotiations and ratification of the agreement. He reported he has been invited to be a presenter on the issue of equalization at the upcoming Academic Senate Plenary Session. He commented on the progress of equalization in the Governor's budget and credited Chancellor Suarez and District leadership.

Administrators' Association President Taccone relayed thoughts and prayers for Trustee Cutting and his family on behalf of the Administrators Association.

Classified Senate Representative Murray reported she visited Trustee Cutting and he was as jovial as ever, entertaining everyone in the hospital room. She wished him well on behalf of the Classified Senate and Grossmont College. She presented a draft newsletter, Classified Pro, which will be published in an effort to increase communication among the constituencies.

Supervisory/Confidential Representative Yale expressed condolences to Trustee Cutting and commented she looks forward to seeing him at the March Board meeting.

CSEA Representative Laveaga also extended best wishes and prayers to Trustee Cutting and reported CSEA is doing its best to reach middle ground with regard to negotiations.

Adjournment

Board President Kraft adjourned the meeting at 8:35 p.m.

Probationary faculty with second one-year contracts

Part-Time and Extra-Pay Assignments

Sabbatical leave requests

Staff Communication

Amov

Smith

Setzer

Taccone

Murray

Yale

Laveaga

Adjournment

Respectfully submitted,

Approved by the Governing Board March 16, 2004.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Ronald D. Kraft
Board President

Mary V. Watkins
Recording Secretary