



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, May 15, 2018**

Governing Board members gathered at 4:00 p.m. in the Cuyamaca College Student Center, Room I-207, at 900 Rancho San Diego parkway, El Cajon, California, for a joint meeting with the Grossmont Union High School District (GUHSD) Governing Board to receive the annual update on the East County Education Alliance and College Promise Scholarship program. GUHSD presenters: Assistant Superintendent Teresa Kemper, Mary Nishikawa, Paul Dautremont. GCCCD presenters: Executive Assistant Myra Lomahan, Vice Presidents Marsha Gable and Jessica Robinson, ECEA Coordinator Amber Hughes. College Liaisons: Zack Gianino and Nancy Romero. This continues our conversations about student success.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:17 p.m. in the Cuyamaca College Student Center, Room I-207.

Members Present: Trustees Adams, Barr, Garrett, Hiel, and Justeson; and Student Trustees Macogay and Vivero

Members Absent: None

Others Present: Chancellor Miles, Presidents Abu-Ghazaleh and Barnes, Vice Chancellors Corcoran and Rearic, college administrators, members of the staff, students, and interested citizens, legal counsel Andrea Naested

Call to Order

Board President Garrett called the meeting to order at 5:24 p.m.

Public Presentations

Grossmont College Classified staff member Kathleen Flynn made comments regarding longevity.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:24 p.m., and the Board met in closed session until approximately 6:42 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209) pursuant to Government Code section 54956.9 to consider significant exposure to a case of potential litigation, section 54957 to consider public employee discipline/dismissal/release; and to consider the Chancellor's performance evaluation; and section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:49 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced there were no formal actions taken in closed session.

Public Presentations

Grossmont College Classified staff members Kathleen Flynn, Colleen Parsons, Patty Sparks, Josh Ketchum and Michael Breyette made comments regarding longevity; Associated Students Grossmont College (ASGC) President-Elect Amy Bianchi, ASGC Vice President-Elect Duana Powell, and Grossmont College students Samantha Ayala and Carlos Espinoza spoke regarding student hourly workers; and Grossmont College English tutor Andrew Williams concerning the English Writing Center.

Call to Order

5:24 p.m.

Public Presentations

Closed Session

5:24 p.m.

Open Session

6:49 p.m.

**Closed Session
Announcements**

Public Presentation

Changes to Docket of Business

Chancellor Miles announced that Item 205 Equal Employment Opportunity Fund Multiple Method allocation Model Certification Form, was removed from the docket of business and will come back next month.

Approval of Minutes

On motion of members Barr/Hiel with a unanimous vote of 5-0, the Board approved the April 17, 2018, regular, meeting minutes as presented.

Reports of the Governing Board

Trustees expressed their gratitude for the tremendous progress made over the past year through the East County Education Alliance as presented in the joint board meeting with GUHSD in terms of communication, thoughtful plans and student support.

Board President Garrett clarified that the Grossmont and Cuyamaca College Promise provides “tuition-free college” not “free college.”

Trustees Elena Adams, Garrett and Hiel attended the Spring Scholarship Breakfast. Adams recounted how receiving a scholarship made it possible for a young mother to continue at Grossmont College.

Trustees Adams, Garrett and Justeson attended a well-crafted Grossmont College Culinary Arts Dinner; and Garrett and Adams attended the Theatre Arts performance of Sherlock Holmes.

Trustee Greg Barr commented that he knows District leaders care about staff and is confident the issues raised by classified employees would be resolved.

Report of the Board President

Board President Garrett honored Grossmont College Student Trustee Brandon Vivero for his service on the Board and presented him with a plaque and certificate of appreciation.

Garrett congratulated Cuyamaca College Student Trustee Kyrie Macogay on her re-election to the board for a second term, stating he looks forward to working with her for another term.

Cuyamaca College Student Trustee Macogay reported on the student government voter registration drive, Kudapaw and Magnum Opus, and planning for a multi-cultural festival.

Grossmont College Student Trustee Vivero expressed gratitude for how connected students feel to faculty and staff and for helping him attain his educational goals.

Adoption of Consent Calendar

On motion of members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included the following:

Operations

Grossmont and Cuyamaca Colleges Credit Course, Certificate, and Degree Changes for 2018-2019—Approved Grossmont and Cuyamaca Colleges’ credit course, certificate, and degree changes as recommended by the Chancellor, and authorized publishing in the 2018-2019 Grossmont and Cuyamaca College catalogs. Refer to Docket Item 203.

Board Policies Update—Reviewed and adopted revisions to board policy BP 3410 Nondiscrimination, BP 4220 Standards of Scholarship and BP 7310 Nepotism, as recommended by the Chancellor. Refer to Docket Item 204.

Budget and Finance

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving the purchase orders and warrants issued during the month of April 2018, and grant authority to execute appropriate documents. Refer to Docket Item 301.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in authorizing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to Docket Item 302.

Docket Changes

Item 205 *pulled* to come back in June

Minutes

Approved 04/17/18, reg, mtg. minutes

Board Reports

Adams, Garrett, Hiel

Adams, Garrett, Justeson

Barr

Garrett
Vivero honored

Macogay
congratulated

Macogay

Vivero

Adoption of Consent Calendar

Operations

GC/CC Credit Course, Certificate, and Degree Changes for 2018-19

Board Policies Update

Budget & Finance

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Destruction of Records—Granted authority to conduct destruction of Class 3- Disposable records during the 2018-2019 fiscal year, as recommended by the Chancellor. Refer to Docket Item 303.

Destruction of
Records

Authorization to Sign Contracts and Purchase Orders—Granted authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. Refer to Docket Item 304.

Authorization to
Sign Contracts and
Purchase Orders

End-of-Year Intra-Budget Transfers by the District—Granted authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2018, subject to ratification by the Governing Board. Refer to Docket Item 305.

End-of-Year Intra-
Budget Transfers
by the District

Resolution 18-018 Authorizing Designated Agents—Adopted the following resolution to be effective July 1, 2018, through June 30, 2019: Resolution 18-018 Designating Authorized Agent to Receive Mail and Pick-Up Warrants at the County Office of Education, as recommended by the Chancellor. Refer to Docket Item 306.

Resolution 18-018
Authorizing
Designated Agents

Budget Status Changes—Accepted a report on the current budget status, accepted revenues or revisions, and granted authority to the Chancellor to budget these funds. Refer to Docket Item 307.

Budget Status
Changes

Supplies, Equipment & Services

Supp, Equip & Svcs

Districtwide Purchase or Lease Purchase of Print Center Copier Equipment for Five Years; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B18.009-Districtwide Purchase or Lease Purchase of Print Center Copier Equipment for Five Years, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to Docket Item 351.

Districtwide Purchase
or Lease Purchase of
Print Ctr Copier
Equipment for Five
Years; Permission to
Award

Resolution 18-016 Various Purchases and Rental of Uniforms, Towels, Mats, and Other Supplies, Materials and Equipment—Adopted Resolution 18-016 Various Purchases and Rental of Uniforms, Towels, Mats, and Other Supplies, Materials and Equipment, Pursuant to Various Requests for Proposals Awarded by The National Joint Powers Alliance, and authorize the Chancellor to execute the necessary contract documents. Refer to Docket Item 352.

Resolution 18-016
Various Purchases
and Rental of
Uniforms, Towels,
Mats, and Other
Supplies, Materials
and Equipment

Public Works Projects

Public Works

District Services Information Systems Server Room Air Conditioning Improvements; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B17.034 District Services Information Systems Server Room Air Conditioning Improvements to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to Docket Item 401.

District Services IS
Server Room Air
Conditioning
Improve; Perm to
Award

B18.006 Grossmont College Phase 1 31S Science, Math and Career Tech Complex; Rejection of all Bids Received and Permission to Re-Bid and Award—Ratified the action of the Chancellor in (a) Rejecting all bids received for B18.006 Grossmont College Phase 1 31S Science, Math, and Career Tech Complex and re-bid under B18.008 Grossmont College Phase 1 31S Science, Math, and Career Tech Complex; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to Docket Item 402.

B18.006 GC Phase 1
31S Science, Math
and Career Tech
Complex; Rejection of
all Bids Received and
Permission to Re-Bid
and Award

Resolution 18-019 Purchase of Materials and Installation for Football Field and Running Track at Grossmont College Pursuant to Contract 4-06-78-0031A Awarded to Fieldturf by the State of California Department of General Services California Multiple Award Schedule Program—Adopted Resolution 18-019 Purchase of Materials and Installation for Football Field and Running Track at Grossmont College Pursuant to Contract 4-06-78-0031A Awarded to Fieldturf by the State of California Department of General Services California Multiple Award Schedule Program; and authorize the Chancellor to execute the necessary contract documents. Refer to Docket Item 403.

Cuyamaca College Learning Resource Center Temporary Modular Village Infrastructure; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion with MTM Builders, Inc.; and b) Release retention as allowed in the contract documents. Refer to Docket Item 404.

Cuyamaca College Building H Renovation Site Work; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B18.010 Cuyamaca College Building H Renovation site work to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to Docket Item 405.

Cuyamaca College Building H Renovation Science Modular Buildings; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B18.011 Cuyamaca College Building H Renovation Science Modular Buildings to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to Docket Item 406.

Cuyamaca College Building F Sound Mitigation; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B18.012 Cuyamaca College Building F Sound Mitigation to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Refer to Docket Item 407.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of April 17, 2018, through May 14, 2018. Refer to Docket Item 501.

Information

District Quarterly Financial Reports—Considered the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2018; and b) Schedule of Cash Balances and Investments Report as of March 31, 2018, as presented by the Chancellor. Refer to Docket Item 651.

Administrative Procedures Update—Reviewed administrative procedures AP 3410 Nondiscrimination and AP 7310 Nepotism, to be issued by the Chancellor. Refer to Docket Item 652.

Items Pulled

Resolution 18-017 Classified Staff Appreciation Week—*pulled by Board President Garrett* to comment that it's been a long time since the Board has had this much discord with a group and to acknowledge the issue. He expressed the deep appreciation the Board has for Classified staff and stated it's a pleasure to have a Classified Staff Appreciation Week. On motion of members Barr/Hiel, with a unanimous vote of 5-0, the resolution was adopted. Refer to Docket Item 201.

Memorandum of Understanding Between Grossmont-Cuyamaca Community College District and Anglo-American University *pulled by Board President Garrett* for presentation. **Alan Krautstengl**, president emeritus of AAU, reported associate degree graduates at Grossmont and Cuyamaca Colleges can earn a high quality, low cost baccalaureate degree at AAU with only 45 additional units.

Resolution 18-019
Materials and Install
for GC Football and
Running Track
Contract 4-06-78-
0031A Awarded to
Fieldturf by CA Dept
of General Svcs CA

CC LRC Temporary
Modular Village
Infrastructure; Notice of
Completion and Release
of Retention

CC Building H
Renovation Site Work;
Permission to Award

CC Building H
Renovation Science
Modular Buildings;
Permission to Award

CC Building F Sound
Mitigation; Permission
to Award

Personnel

Personnel Actions

Information

District Quarterly
Financial Reports

Administrative
Procedures Update

Items Pulled

Resolution 18-017
Classified Staff
Appreciation Week,
adopted

MOU Between
GCCCD and Anglo-
American
University,
approved

AAU is less expensive than a California State University and the cost of living is low in Prague. Students also have the option of earning a Master's in Business Administration from Chapman University at AAU through a partnership with Chapman University at a greatly reduced cost. On motion of members Justeson/Barr, with a unanimous vote of 5-0, the agreement was approved. Refer to Docket Item 202.

Instructional and Computer Lab Tech Job Family Restructure and Reclassification pulled by Board President Garrett for presentation. Human Relations and Labor Relations Specialist **Cheryl Detwiler** provided a report on Phase 2 of the restructure and reclassification, on Salary Equity Task Force recommendations, and the collaborative effort between the District and CSEA to bring positions closer to the 50th percentile of comparator districts. On motion of members Justeson/Barr, with a unanimous vote of 5-0, the restructure was adopted. Refer to Docket Item 502.

Grossmont-Cuyamaca Community College District Initial Proposal for Reopener Negotiations pulled by Board President Garrett to open public comment relative to the initial proposal from the District to California School Employees Association, Chapter 707, for reopener negotiations. With no public comment heard, on motion of members Barr/Justeson, with a unanimous vote of 5-0, the Board adopted the District's initial proposal. Refer to Docket Item 503.

Chancellor's Report

Curriculum co-chairs Kathleen Aylward and Peter Utgaard provided highlights on the Grossmont and Cuyamaca Colleges' credit course, certificate and degree changes for 2018-2019. Data was shared demonstrating efforts to align more courses and to offer more accelerated courses. Chancellor Miles thanked Aylward and Utgaard for their extra efforts and leadership.

Chancellor Cindy Miles highlighted the season of celebration for the colleges approaching commencements. Grossmont College President Nabil Abu-Ghazaleh said the college will be awarding more than 4,200 degrees and certificates, the highest number among community colleges in San Diego County. Cuyamaca College President Julianna Barnes said more than 800 graduates will be receiving 1,300 degrees and certificates. The District had a 20% increase in the number of degrees and certificates earned this year and a 174% overall increase since 2009.

Miles acknowledged the courage of students and Classified staff members who spoke to the Board to have their voices heard and thanked them for participating in the democratic process.

Vice Chancellor Business Services Sue Rearic said the County Board of Supervisors approved two resolutions authorizing a second series of bonds for Proposition V. The resolutions direct the District to sell bonds, establish the County of San Diego as paying agent and investment manager, and direct the County Auditor and Controller to maintain taxes on the tax roll.

Rearic also reported on the Governor's May Budget Revision noting a shift in the proposed funding formula to be based on 60% enrollment, 20% socio-economic status, 20% performance basis (vs. 50%: 25%: 25% as previously proposed). In the Governor's proposal, the District will receive the same apportionment for 2018-19 as received for 2017-18 plus a cost of living adjustment (COLA) and a reduction in the scheduled maintenance formula. With over half of California community colleges in decline in enrollments, two years protection ("hold harmless") is being proposed. The District's tentative budget is being prepared for presentation to the Board in June to reflect the estimated COLA increase, as well as anticipated increased costs.

Vice Chancellor Tim Corcoran reported the Salary Equity Task Force (SET) will be reconvened in the fall and will be working with a third party to update the SET compensation data regarding how our District salaries compare to those of our nine benchmark comparative districts in California.

The Chancellor's Cabinet member reports were distributed.

Instructional and Computer Lab Tech Job Family Restructure and Reclassification, adopted

Grossmont-GCCCD Initial Proposal for Reopener Negotiations, adopted

Chancellor's Report

GC/CC credit course, certificate and degree changes update

Miles

Rearic

Corcoran

Cabinet Reports

Staff Communication

California Schools Employees Association, Chapter 707 (CSEA) President Rocky Rose, Administrators' Association President Aaron Starck and Grossmont College Academic Senate President Tate Hurvitz provided reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 9:06 p.m.

Staff Reports

Adjournment

9:06 p.m.

Respectfully submitted,

**Approved by the Governing Board
June 19, 2018**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer J. Danks
Recording Secretary